

军民融合 高端智能 • The Military-Civilian Integration, High-end Intelligence

# 第32届国际医疗器械设备展览会

The 32<sup>nd</sup> International Medical Instruments and Equipment Exhibition

# Exhibitor Service Manual

国家会议中心 · 北京 | China National Convention Center, Beijing

2020年3月20 - 22日 | March 20 - 22, 2020

[www.chinamed.net.cn](http://www.chinamed.net.cn)



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A surcharge of 30-50 % will be applied for orders which arrive after 14 February, 2020

### Opening hours

17/03 - 18/03/2020	Hall 1-4 Build-up	08:30 a.m. - 05:30 p.m.
19/03/2020	Hall 1-4 Build-up	08:30 a.m. - 09:30 p.m.
18/03/2020	Hall 5-6 Build-up	08:30 a.m. - 05:30 p.m.
19/03/2020	Hall 5-6 Build-up	08:30 a.m. - 09:30 p.m.
20/03 - 22/03/2020	Opening hours of event	08:30 a.m. - 05:00 p.m. for exhibitors 09:00 a.m. - 04:30 p.m. for visitors
22/03/2020	Dismantling	04:30 p.m. - 09:00 p.m.

Exhibitors are required to inform the Official stand-fitting contractor Beijing GLSACA of any overtime work before 15:00 each day. Overdue is subject to a 30 % surcharge.

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**FAIRTEAM**

*Exhibition Management*

*China World Trade Center Co., Ltd.*

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*China World Trade Center Co., Ltd.*

*Ms. Ruxin Pei*  
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Fax: +86(0)10-6505 3260  
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*Advertising, Promotion Material*

*China World Trade Center Co., Ltd.*

*Ms. Maggie Shang*  
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e-Mail: shangxu@cwtc.com

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*Address of the Fairgrounds*

*China National Convention Centre,  
No.7 Tianchen East Road, Chaoyang District, Beijing 100105 China*

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*Official Standfitting Contractor*

*Beijing GISACA EXHIBITION Co., Ltd.*

*Ms. Nico Zhang*  
Phone: +86(0)10-8479 0199 ext. 103  
Fax: +86(0)10-8479 4020  
e-Mail: gisaca@gisaca.com.cn

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*Official Freight Forwarder*

*Oriental K-Trans Int'l Logistics(Beijing) Co., Ltd.*

*Ms. Mengzhi / Mr. Zhongming (International)*  
*Mr. Zhongming (Domestic)*  
Phone: +86(0)10-6591 0289  
Fax: +86(0)10-6591 0280  
e-Mail: zhongming@okt-logistics.com  
sophiameng@okt-logistics.com

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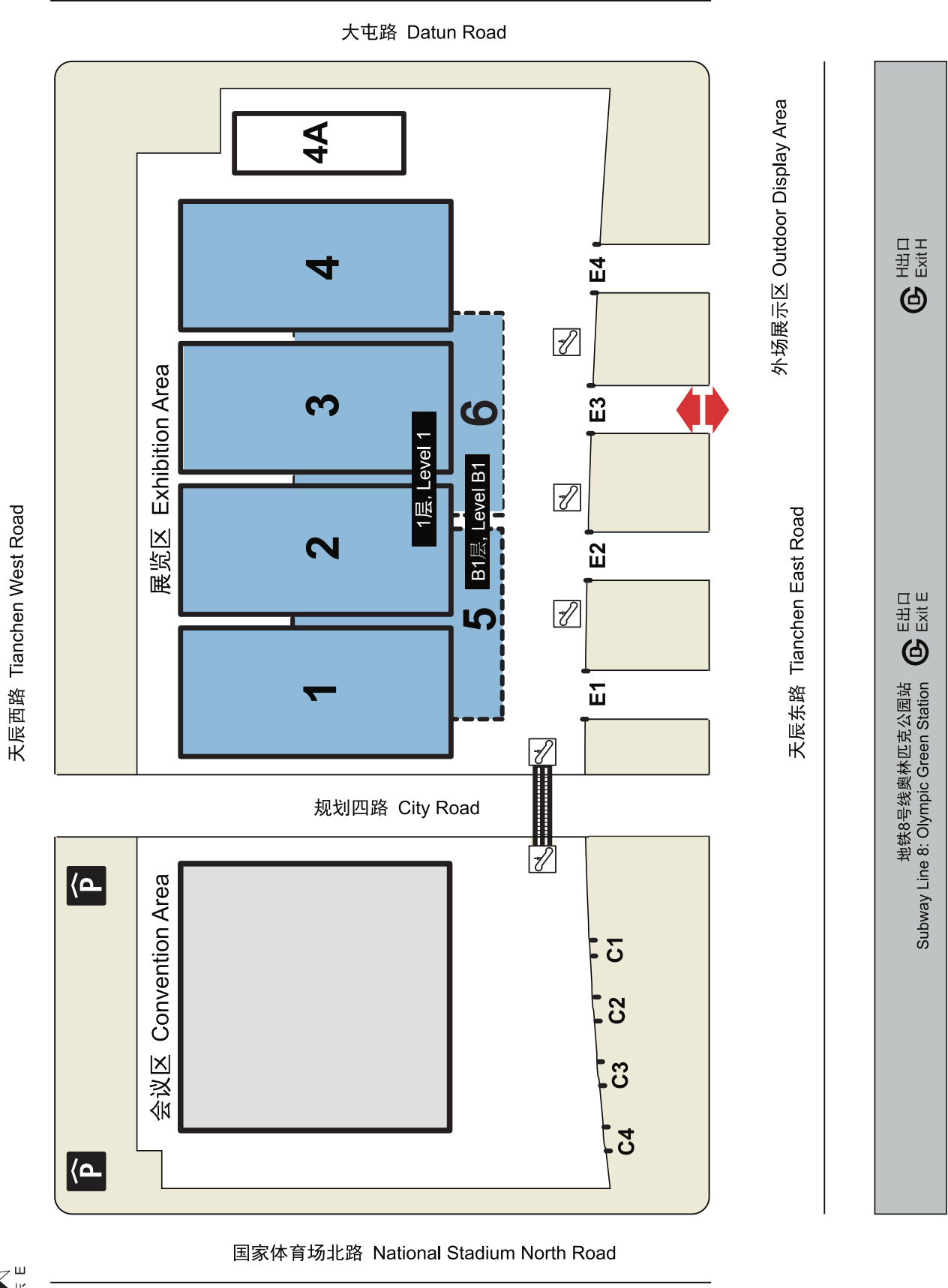
*Official Travel Agent*

*ZhongPeng Zhanyi International M.I.C.E.(Beijing) Co., Ltd.*

*Mr. Feng Xu*  
Phone: +(86) 10 82207056  
e-Mail: xufeng@zp-expo.com



# Plan of the Fairground



地铁8号线奥林匹克公园站  
Subway Line 8: Olympic Green Station

E出口 Exit E

H出口 Exit H



## 1. Traffic Route

- **Beijing Capital International Airport -> CNCC**
  - a) By taxi, approx. 45 mins;
  - b) By Airport Express Bus Line 4, drop off at Jianxiangqiao and take taxi, approx. 45 mins;
  - c) By Airport Express Metro to Sanyuanqiao Station and take taxi, approx. 40 mins
- **Beijing Daxing International Airport-CNCC**
  - a) By taxi, approx. 1 hour and 20mins;
  - b) By Airport Express drop off at Caoqiao and take taxi, approx. 40mins;
  - c) By Airport Express to Caoqiao Station and transfer to Line 10 to Beitucheng Station, then transfer to Line 8 to Olympic park Station, exit E or exit H, approx. 1 hour and 30mins.
- **Beijing Railway Station -> CNCC**
  - a) By taxi, approx. 40 mins;
  - b) By Bus No. 103 to Shatanlukouxi and transfer to take bus No. 85, drop off at National Stadium Station, approx. 50 mins;
  - c) By Metro Line 2 to Gulongdajie Station, then transfer to line 8 drop off at Olympic Green Station, Exit E or H, approx. 40 mins
- **Beijing West Railway Station -> CNCC**
  - a) By taxi, approx. 50 mins;
  - b) By Bus No. 83 to National Stadium Station, approx. 50 mins
  - c) By Metro Line 9 to Baishiqiao South Station, then transfer to line 6 to Nanluoguxiang Station, and then transfer to line 8, drop off at Olympic Green Station, Exit E or H, approx. 50 mins
- **Beijing South Railway Station -> CNCC**
  - a) By taxi, approx. 50 mins
  - b) By Metro Line 4 to Xuanwumen Station, then transfer to line 2 to Guloudajie Station, and then transfer to line 8, drop off at Olympic Green Station, Exit E or H, approx. 50 mins
  - c) By Bus No. 102 to Xidan Crossing South Station, then transfer Bus No. 13 to Press Center Station, approx. 60 mins
- **City Centre -> CNCC**  
 By Metro Line 10 to Beitucheng Station, then transfer to line 8, drop off at Olympic Green Station, Exit A or E, approx. 30 mins

## 2. Freight Forwarding Services

Official Freight Forwarder



Oriental K-Trans Int'l Logistics (Beijing) Co., Ltd.  
 No. F05-3C, Fenglinlvzhou, Kexueyuannanli, Datunroad,  
 Chaoyang District, Beijing, 100101, China

Ctc for international exhibits: Ms. Mengzhi / Mr. Zhongming  
 Ctc for domestic exhibits: Mr. Zhongming  
 Phone: +86(0)10-6591 0289  
 Fax: +86(0)10-6591 0280  
 e-Mail: zhongming@okt-logistics.com

Mr. Zhongming Phone: 18910553617  
 Ms. Mengzhi Phone: 18910553607

### Cargo Deadlines

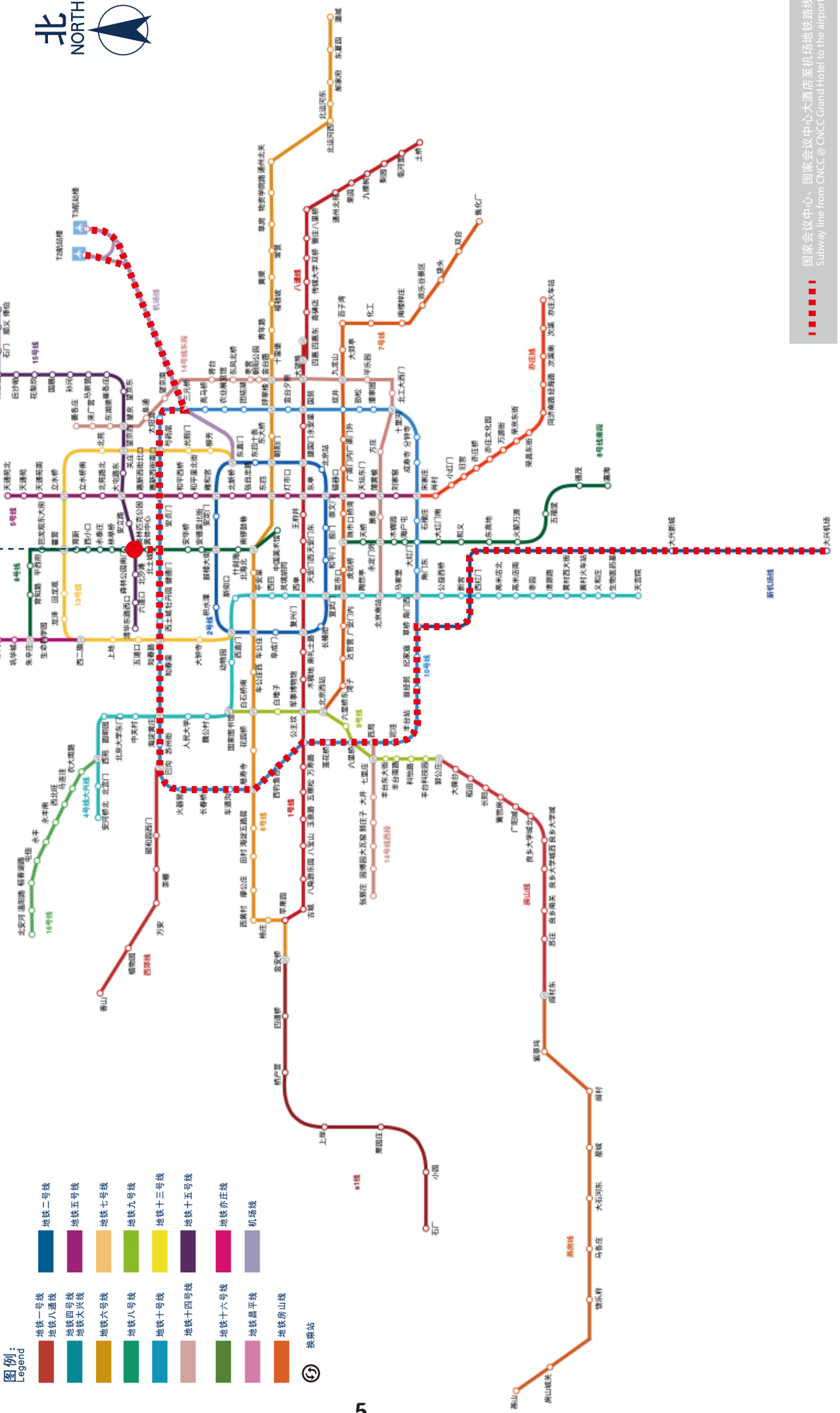
Cargo arrival appointed warehouse by Oriental K-Trans	March 16, 2020
Cargo arrival Tianjin Xingang Port by sea (BY FCL)	March 10, 2020
Cargo arrival Tianjin Xingang Port by sea (BY LCL)	March 08, 2020
Cargo arrival Capital airport by air	March 12, 2020

- a) All of move in & move out arrangements on site must be operated by the Official Freight Forwarder company "Oriental K-Trans". There isn't any other company on site in CNCC except Oriental K-Trans office. The exhibitors using other forwarder who they choose themselves must contact Oriental K-Trans in advance and provide the forwarder's contact information for record purpose.
- b) Oriental K-Trans will finish all of international exhibit procedures for Chinamed2015, including customs clearance, customs quarantine, transportation, sold procedures, as well as handling with all of domestic exhibits procedures, such as domestic transportation, on site storage and returning issues etc.
- c) Please contact Oriental K-Trans in advance for your oversize exhibits because of the special transportation requirements (please refer to the specification data of exhibition hall). Otherwise, Oriental K-Trans will not bear any responsibility.
- d) Please contact Oriental K-Trans in advance for your empty storage before the show, during the show and after the show.

# Beijing Subway Map

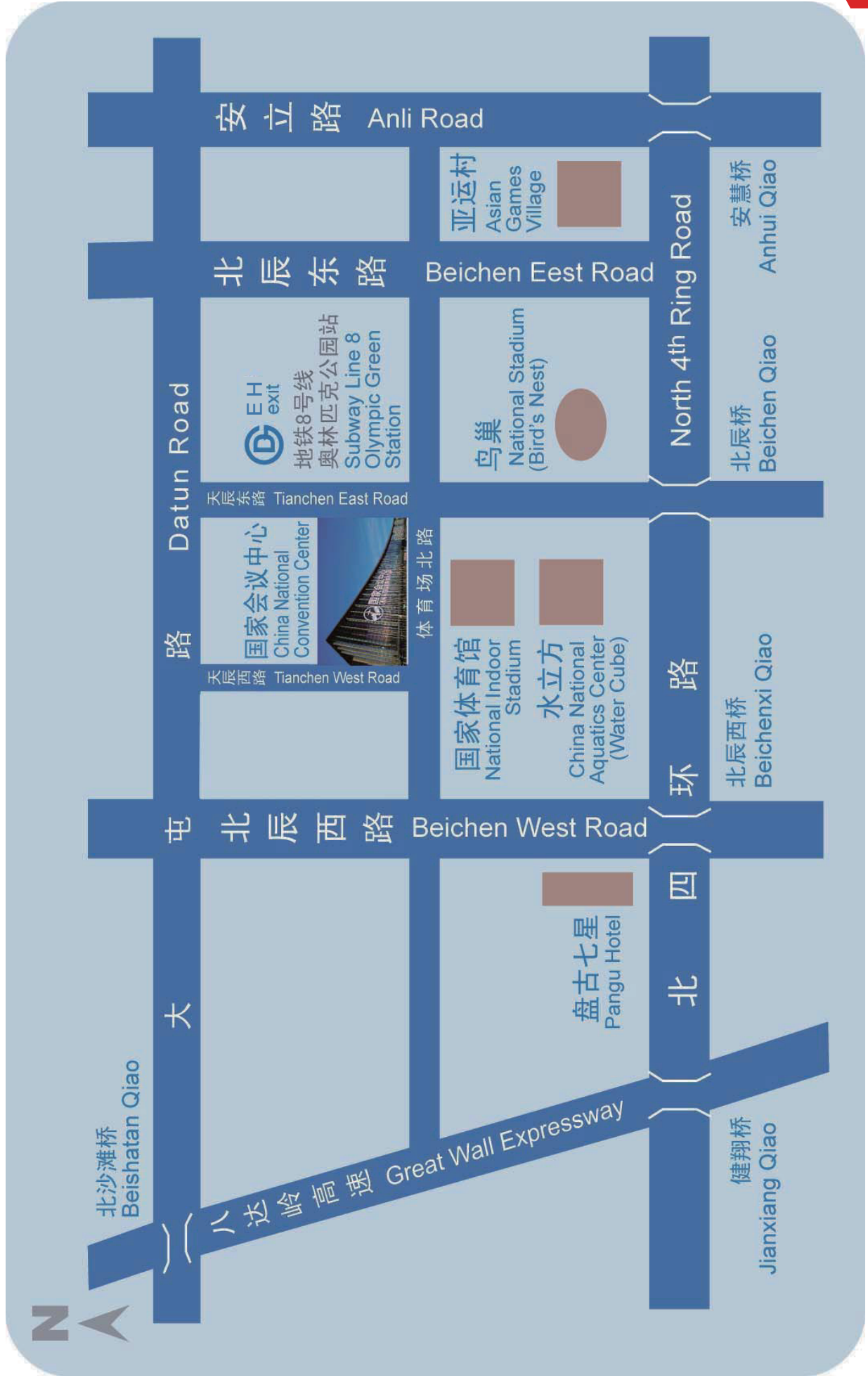


国家会议中心  
CHINA NATIONAL CONVENTION CENTER

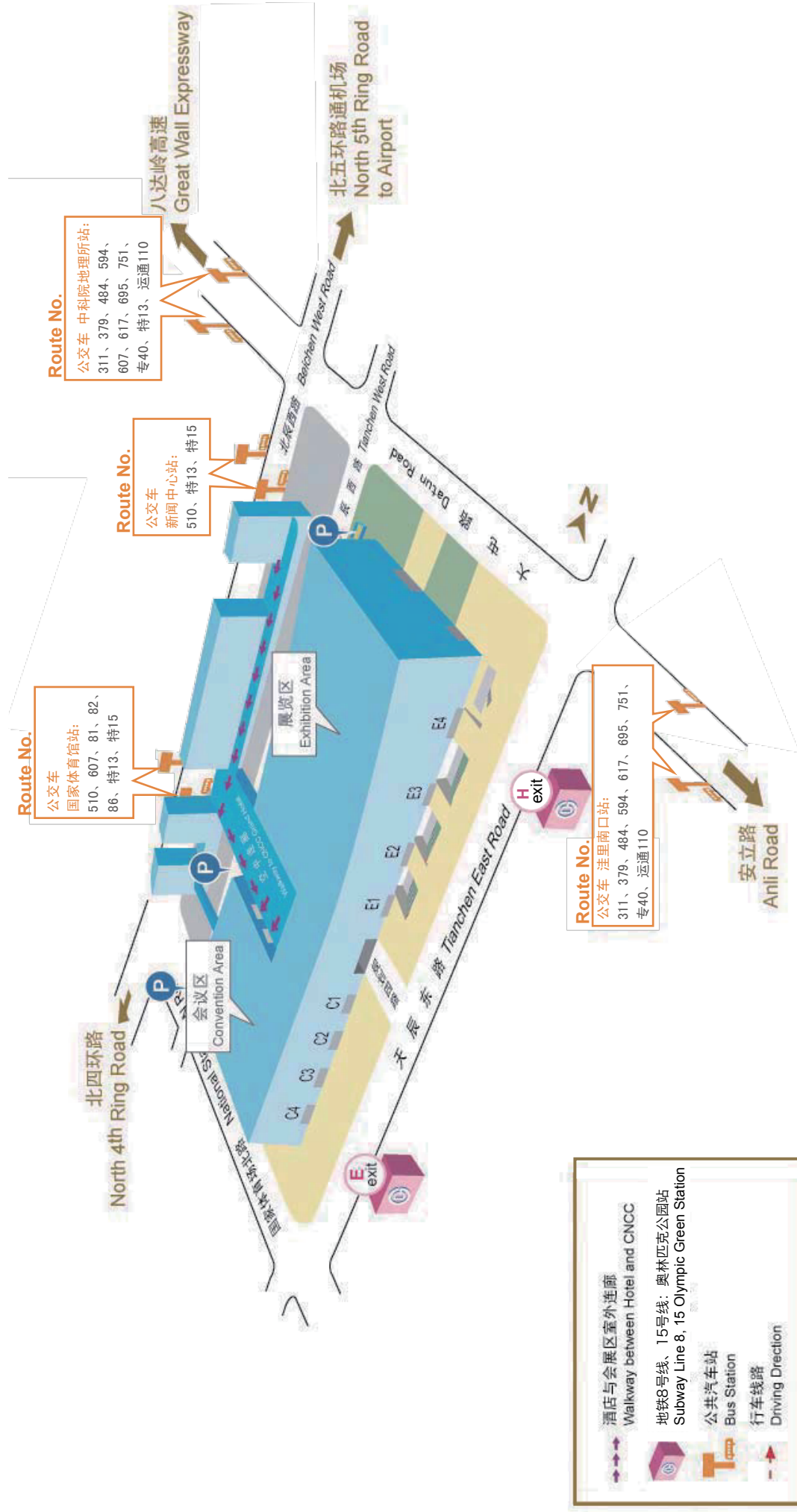


国家会议中心、国家会议中心大酒店至机场地铁路线  
Subway line from CNCC@CNCC Grand Hotel to the airport

Traffic Map



# Visitor Access & Traffic Guide





## 1. Admission

### Exhibitors

Exhibitors may access the exhibition hall one hour before the show starts and half an hour after the show closes, on each day, to service their booths and equipment, during exhibition days. Approval should be obtained from the Organizers for working before or beyond these hours. Exhibitors are responsible for the overtime charges.

### Visitors

Trade visitors must complete a registration form before entry. Only those related to the industry and properly attired will be allowed. Admission of visitors is solely at the discretion of the Organizers.

Please note that only Official Trade Invitations issued by the Organizers are valid for entry to the Exhibition. Privately printed invitation cards will not be accepted. Visitors below 18 years of age are strictly not allowed into the exhibition hall.

### Contractors

All contractors (standfitting, interior decorating, etc.), other than the official contractor, are required to apply the contractor badge by signing an undertaking guaranteeing their observance of regulations laid down by the official standfitting contractor before admission passes are issued for carrying out construction / dismantling works during build-up / tear-down periods.

During the show period, if your appointed contractor's staff request to do the daily cleaning and control the electricity power, please apply the on-site personnel badge for show period from the Official Standfitting Contractor.

## 2. Insurance, liability and risks

All exhibitors shall insure, indemnify and hold the Organizer and the venue owner harmless in respect of all costs, claims demands and expenses of the exhibitor upon any person or things at the exhibition venue during the move-in, show days and move-out periods.

Exhibitors are strongly advised to insure their exhibits or other valuable properties against theft, loss or damage including the risk of fire. They should also provide an insurance coverage for their own staff against injury and third party liability for visitors at their booths.

The Organizer shall not in any event be held responsible for any restrictions or conditions which prevent the construction, erection, completion, alteration and dismantling of stand, or for any of the services or amenities provided at the exhibition center or for the cancellation or partial opening of the exhibition either as a whole or in part or for the amendments or alterations to all or any of the rules & regulations caused by circumstances beyond the Organizer's control.

## 3. Freight forwarding

Only the Official Freight Forwarder is entrusted with the overall organization of freight / exhibits transportation within the exhibition hall. No trucks, cars, forklifts or handling equipment (trolleys, lift, jacks, etc.) other than that of the Official Freight Forwarder (except exhibits), will be permitted inside the exhibition halls. Prior arrangements must be made with the Official Freight Forwarder for on-site storage of exhibitors' properties, packing cases and surplus materials.

## 4. Hand carried goods

- Exhibitors can fill in the move-out permit and start to move-in and move-out hand-carried goods according to the Move-In and Move-Out Schedule issued by the Organizer and with prior notice to the Official Freight Forwarder.
- During move-in period, please ensure that your booth is ready to receive such exhibits and please take into consideration the risk of leaving valuable exhibits on your booth too early.
- For hand-carried goods, whether you are bringing in yourself from overseas or other parts of P R China, you MUST inform the Official Freight Forwarder at the entrance of the exhibition hall for the purpose of customs clearance / declaration before they can be moved out of the exhibition hall.
- Please DO NOT send any item by express delivery services to the venue.

## 5. Security

While the Organizer shall take up the necessary security precautions in the interest of the exhibition as a whole, the Organizer shall not be liable for any loss or damage to exhibits or other properties of the exhibitor or any injury to persons in any time before, during and after the exhibition.

- General security service will be provided within the exhibition venue, but it is important for all the exhibitors to take utmost care of their exhibits and belongings. The organizer undertakes no responsibility for them.
- Exhibitors are recommended to incorporate a lockable cabinet in their booths for souvenirs, consumable & important items and be sure to lock up before leaving their booths at the end of the day - display only when your booth is manned.
- On the last day of the exhibition, exhibitors are reminded to remove all items from the cabinet as the furniture will be retrieved by the contractor once the show is officially closed.
- The stand-by security guards have the right to check all goods moving-in or out of the exhibition hall.

## 6. Operation of stand

Exhibitors shall observe strictly the opening hours of the exhibition and SHOULD NOT :

- Leave the booth unattended.
- Remove the exhibits from the booth or exhibition venue unless special permission has been given by the Organizer.
- Dismantle the booth before the official closing time on the last day of the exhibition.
- Leave any items or exhibits in the exhibition halls after the move-out period.

Without special instructions from exhibitors, the Organizer and the venue management will discard all items or exhibits left in the exhibition hall after the move-out period.

No retail sales are allowed in the exhibition. For those who failed to comply, the Organizer reserved the rights to adjourn the exhibitor from entering the hall.

## 7. Live performance / film / audio-visual of demonstration

Any films, video cassettes, slides or audio-visual demonstration to be shown to the public during the exhibition must obtain prior approval from the authorities concerned. Exhibitors can appoint the Official Freight Forwarder to arrange on their behalf.

Exhibitors are prohibited from causing annoyance to visitors or other exhibitors. Acceptable noise level will be at the Organizer's discretion. Any complaints raised which the Organizer finds justifiable, the Organizer reserves the right to impose limitation on the operation of the exhibits or presentation as well as imposing limitation or terminating any live performance / audio-visual demonstration at their own discretion. Exhibitors are required to control the sound level of live performance / audio-visual demonstration in such a manner that a maximum of 75 decibels (dB) measured at the aisle(s) adjacent to their booth or at the nearest border of their neighboring booth will be allowed. Besides, the output power of each speaker should not exceed 1000W. The Organizer shall be the sole arbiter of acceptability of sound levels.

## 8. Demonstration and operation of exhibits

An exhibitor intends to demonstrate or operate exhibits at his stand MUST ensure:

- The exhibits are operated under strict control and comply with proper safety conditions.
- The exhibits are equipped with sufficient safety devices which can only be removed when it is not in operation and not connected to the power source.
- All moving parts of the exhibits should be kept within the rented booth area whenever it is operating or not, and with adequately guard to against possible injury to any person.
- No annoyance is caused to visitors or other exhibitors. Any complaints raised which the Organizer finds justifiable, the Organizer reserves the right to impose limitation on the operation of the exhibits.
- Do not use any industrial gas of inflammable or toxic nature for demonstration purpose.
- To be responsible for the removal and disposal of waste materials generated by working demonstration of exhibits.

## 9. Distribution of promotional materials

Exhibitors are requested to distribute their promotional materials such as leaflets, brochures and product catalogues within the booth. No exhibitors are allowed to distribute any promotional materials, souvenirs and etc. in public area of the exhibition hall.

## 10. Photographing and video recording

No photography, filming, sound or video recording, telecasting and broadcasting is allowed in the exhibition center, unless approved by the Organizer in writing in advance.

## 11. Catering

To ensure food safety, outside food and drinks are not allowed into the exhibition hall. Please order via the official caterers of the exhibition hall or buy from restaurants or cafeteria at the exhibition venue.

## 12. Stand cleaning

The Organizer will provide general cleaning of the exhibition hall (excluding exhibits) prior to the opening of the exhibition and daily thereafter. During the show period, cleaning inside the Package Stands will be provided by the Official Standfitting Contractor. For raw space exhibitor, cleaning inside the booth should be provided by their own appointed Standfitting Contractor. However, it is the responsibility of the exhibitors to keep their stand tidy at all times. Exhibitors must make their own arrangements for removal of their packing materials, cartons, boxes, crates, construction debris etc. and be responsible for any expenses incurred.

## 13. Authority on the premises

In the event of any dispute on site, the Organizer reserves the right to pursue any action it deems necessary in the best interest of the exhibition and in fairness to all exhibitors. As the Organizer of the exhibition, the decision of the Organizer will be final.

## 14. Intellectual property rights

The exhibitors shall be in possession of all intellectual property rights regarding their exhibits on display during the show. NO infringement of any registered trademark, design patent, innovation and / or patent is allowed in the exhibition. Any dispute of intellectual property right arises; the concerned exhibitor should remove related exhibits and bear the full responsibility. And the exhibition fee paid by the exhibitor, or any part thereof, may not be refunded to the exhibitor.

## 1. Construction and dismantling

### 1.1 Construction and dismantling times

General construction and dismantling times in halls and outdoor areas are 8.30 am to 5.30 pm (9.30 pm on the final construction day). Exhibitors are notified by circular of any change to these times at a particular event. For general safety reasons, access to both halls and grounds is prohibited outside the stated times. During the construction period, if exhibitors wish to work overtime, you should raise an application to the organizer before 15:00 each day and pay fees according to the service charge list. Overdue is subject to a 30% surcharge.

### 1.2 Technical data for the halls and the exhibition grounds

#### Hall dimensions

Hall	Max. const. height	Max. floor loading
Hall 1-4	5 m	3.50 t/sqm
Hall 5-6	3.5 m, part 2.5 m	800 kg/sqm

According to fire and safety regulations, the second floor construction of booth will NOT be allowed by CNCC.

#### Foundations, excavations

Whether for booth or exhibit fixing, no nailing, drilling on the floor will be allowed.

### 1.3 Electricity, water, compressed air and vertical suspensions

#### a) Electricity

Power Supply: 380V 50Hz 3 phase 5 wire system; 220V 50Hz AC single phase 3 wire system. Exhibitors requiring special arrangements (e.g. different voltages and frequency or connections to equipment) must arrange for their own transformers, converters, etc. from themselves or the Official Standfitting Contractor.

The installation of electrical equipment exhibition should be consistent with the "standard installation of Electrical Engineering, Beijing," "exhibition in Beijing, the fire safety management in marketing activities Provisions" in the technical specification requirements. All material and device used in exhibits must meet China's Fire Safety standards and quality standards.

The use of all power lines should be double-insulated copper wire sheath, insulation strength have to meet the required standards. Different voltage lines to be laid separately. Electric power consumption and lighting should be used separately. Separately for each road to install the power protection device should not be overloaded with electricity.

Booth terminal electrical connections must be completely closed, may not be exposed electrical conductors (not the source of fire retardant may be closed out cartoning or no contact from the exposed components of the plug connection). Show the metal structure of aircraft and electrical equipment should be grounded for reliable protection.

Electric sand table, model, light should be flame retardant or flame retardant materials. Fluorescent lamp ballasts, heating elements, such as low-voltage transformer and the wooden structure to keep a safe distance or barrier for non-burning, wearing a wire to beam pipe insulation kits. Set boxes, light boxes have to check the hole with heat. The installation of high-temperature area lamps, lamp light should be the installation of effective protection measures, the installation of not less than 2.5 meters high. Want to install heat lamps shield pinout must be high temperature resistant casing. A variety of routes during the construction period should be fixed in the through the door, the location of access, should be used to cover (such as wood, iron) to protect them.

#### b) Water

Drainage directly is forbidden, if you need the water supply and drainage for machine, please prepare the water circulation device.

#### c) Compressed air

According to the Fair Safety Regulations stipulated by the Beijing Public Security Bureau, all air compressors must be placed outside the Exhibition hall. This rule will be strictly enforced. All air compressors shall be installed in the open air outside the exhibition halls and 10% of the equal item rental price will be charged as administration fee.

#### WARNING 1.3 a), 1.3 b) and 1.3 c)

For the security reason, the connection of water/power/compress air from main switch is installed by the exhibition hall. Supply will be turned off daily at the end of the show.

The stand area is identified by Fair organisation. Following stand allocation, every exhibitor is obliged to check in situ the location and size of existing installations, in particular fire alarms, columns, supply ducts, ventilation grilles, escape hatches, etc., and, where necessary, to instruct the stand builder accordingly. The stand boundaries must be observed. Every exhibitor / stand erector shall be obliged to check on whether the stand grounds are in good order before any erection work begins. Any damage shall have to be reported to the hall master immediately and before beginning stand construction/erection. All faults not reported shall be repaired after the end of the event at the expense of the exhibitor concerned.

### 1.4 Transport, exhibition and dismantling of goods

Manufacturers and distributors are liable to take back packaging, such as cartons, wrappings, cases, pallets, etc., or to make arrangements for their material to be utilized. Accordingly, for any packaging required again for dismantling the empties warehouse of our forwarding agents should be used. Packaging not being re-used can be forwarded for materials recycling via our service partners.

### 1.5 Customs formalities

Exhibition Hall is regarded as Bonded Area. All goods inside the exhibition hall are tax exempted except alcoholic drinks and other beverages during the exhibition. No goods are allowed to be taken out of the halls without prior approval of the Customs. Exhibitors are requested to inform the Official Freight Forwarder for customs clearance of exhibits. "Import License" and "Quarantine & Health Inspection Certificate" are required for all the import of alcoholic drinks and other beverages. All these items shall be subject to examination and approval in accordance with the relevant regulations of the state. Please contact the official freight forwarder for details. For hand-carried goods, whether you are bringing in yourself from overseas or other parts of P.R. China, you MUST inform the Security Department at the entrance of the exhibition halls for the purpose of Customs clearance / declaration before they can be moved into or out of the exhibition halls. Giveaway & souvenir items are permitted but are subject to import duty. Exhibitors should submit the packing list with quantity and prices to Customs office via Official Freight Forwarder before giving the souvenir away. Please make sure you always keep all receipt issued by the Customs which you might need for collection of the exhibits through the Official Freight Forwarder.

## 2. General stand construction regulations

### 2.1 Stand design and construction

All booth designs and construction must comply with the guidelines, rules and regulations laid down by the relevant government authorities, as well as both the Organizer's and the Exhibition Hall Owner's requirement. All the preparation and construction work shall not be commenced until the approval from the Organizer/hall owner is obtained. Otherwise the exhibitor or the constructors shall bear all the consequences incurred.

Backs of stands measuring 2.50 m in height or over must be a neutral white. Operators of such stands are responsible for ensuring this to ensure the interests of neighbouring stands are not affected. Stand walls bordering visitor aisles must include glass panels, alcoves and displays etc. in order to provide an open and friendly atmosphere as an exhibition stand at the event. No more than 50% of the stand facing any one aisle may be of closed construction unless stated to the contrary in the Conditions of Participation. When constructing stands care must be taken to ensure access is barrier free.

Hall components and technical facilities may not be damaged, soiled or in any way changed (e.g. drilling of holes, the use of nails and screws, glue, welding). The application of paint, paper or adhesive to the walls and columns of the halls is not permitted. The hall components and technical facilities may not be subjected to any strain from stand constructions or exhibits. Hall columns / supports within the stand area may, however, be screened up to the permitted construction heights provided they are not damaged. No inscription may be directly attached to hall walls and columns.

Carpet or other floor material must be laid on to the contracted floor space and may not protrude beyond the stand area. Only environment-friendly carpet and double-sided cloth adhesive tapes can be laid on the floor. Inferior carpets containing CaCO<sub>3</sub>, double-sided blown-sponge or any other materials difficult to clean up are forbidden. All materials used must be removed with no remains. Substances such as oil, grease, paint and similar materials must be removed from the hall floors immediately. Neither paint nor adhesive may be used on the hall floors. Costs for repairing floors shall be borne by the exhibitor.

#### a) Shell scheme

The name of the exhibitor in Chinese and English written on the fiasco board will be subject to the contents completed in " Form B2, Shell scheme ". In addition to the basic facilities provided for each booth, exhibitors who need to apply for other furniture and facilities shall complete " Form B10, Furniture & Electrical installations ".

All exhibits, materials and fittings used or displayed in the stand must be properly fire-proofed and be in accordance with all applicable fire prevention and building regulations. No nailing, drilling or fixtures of any kinds are allowed to be affixed onto the partitions, floor, ceiling or any hall structure. Exhibitors will be liable for any damage to their booths, fixtures & fittings and the exhibition hall.

The socket of 220V/5A is only allowed for use with TV / PC / Cell phone chargers and so on. Connecting to machine and lights are strictly forbidden. Attempt to modify Expo Center's electrical system and lighting is prohibited. Outlet has a maximum capacity of 300Watt. No more than one extension cord shall be connected to any one socket. No multipug is allowed to be used. Exhibitor must make sure the total usage of all exhibits stay below 500W. The Organizer reserves the right to make changes on the facilities provided at any time before the commencement of the Fair. Main switch and distribution board may be required to be installed within booth area at the Organizer's discretion.



## b) Contracting work done within organizer's shell scheme booths

The Organizer has appointed Beijing GLSACA EXHIBITION Co., Ltd. as the Official Contractor for all Shell Scheme Package booths. However, an exhibitor may employ a contractor of his choice to construct booth interiors and any freestanding displays or fittings that may be required, subject to the following rules:

- The fascia panel and its fixing structure must not be removed.
- All built-in structures including the lighting fixtures within the shell scheme must not be removed without the prior approval from the organizer.
- All lighting fixtures must not be tampered; if necessary, the work should be done by a locally qualified electrician.
- All structures brought in must not be attached, by any means, to the aluminum profiles of the shell scheme. Any resulting damages due to unauthorized attachment will be borne by the corresponding exhibitor.
- All structures brought in must be removed at the end of the fair. The organizer reserves the right to claim any waste disposal cost from the corresponding exhibitor due to their negligence.
- Any drilling/nailing to the shell scheme panels and shelves is strictly not allowed.
- The use of strong adhesives and glues to the shell scheme panels and shelves is strictly not allowed.
- Any stickers applied to the shell scheme panels and shelves have to be removed at the end of the fair. The organizer reserves the right to claim the cleaning cost from the corresponding exhibitor if stickers not removed.
- All the shell scheme structures, lighting fixtures and furniture items are property of the organizer. The furniture items must be kept within the booth area and the remaining items in their original place as evidence of complete hand over of the booth after dismantling by your contractor. Any missing or damaged items due to proper procedures not followed will be at the account of the corresponding exhibitor.
- The exhibitor undertakes to indemnify the organizer from any claims caused by their own works done to the shell scheme.
- Please inform the Official Contractor in advance on the stand interiors arrangement.
- If exhibitor adds structural decorations such as wooden backboard or wooden display cabinet within shell scheme booths, the Official Contractor will charge fees according to the payment standard of Space only.

## c) Space Only

Below rules and regulations apply to all raw space / special design booths (including standard package booths with special design interior)

Exhibitors and/or their appointed contractor should strictly follow the move-in and move-out schedule set by the Organizer. No prior move-in and move-out is allowed, unless approved by the Organizer in writing in advance.

The appointed contractor need to submit the design according to the rule and regulation and to pay for all related fees.

- The structure of all specially structured exhibition stands must be reasonably designed, so as to ensure security and safety of the constructed structure. The construction materials shall use non-inflammable or fire retardant materials.
- The designed structural strengths of all exhibition stands shall meet the strength required by the load, during the construction period efforts shall be made to ensure the overall strength, stiffness, stability and local stability of the exhibition stand structure.
- The area of exhibition stand constructed by each construction institution must comply with the area specified in the submitted application. The area of an exhibition stand constructed by construction institutions shall not exceed the leased area, and its projected side line must not extend beyond the leasing border line.
- For exhibition stand structures decorated with glass ornaments, the glass must use safety glass, so as to ensure security in construction and installation, and marked with conspicuous signs in order to prevent glass breaking to cause personal injury or death.
- For exhibition stand using steel structure standing post, the standing post shall use welding-free material with a diameter of over 100mm, its bottom shall be welded with a secure base, with a flange welded onto its upper structure to increase its load bearing area of the standing post, so as to ensure the soundness of exhibition stand structure.
- The ground contact width of the main load-bearing wall in all exhibition stand structures shall not be less than 120mm, so as to ensure the contact area between wall body and the ground. For walls with a large span of over 6m and steel column framework structures, connecting beams shall be added on the top, with supports fitted in between the columns at the bottom of columns, so as to ensure the overall stiffness and stability of the exhibition stand.
- For construction of all exhibition stands in which the structural designs involve stage or platform structure with a height of over 1.2 m, as well as all indoor two-deck, multiple-deck or complicatedly structured exhibition stands, their exhibition stand structural drawings must be provided, which shall be imprinted with seals of National Grade A Registered Structural Engineer for confirmation, accompanied by structural calculation sheet. All exhibitors and construction institutions shall give full consideration to the safety of exhibition stand from design to construction, so as to ensure the soundness of each connecting joints of the exhibition stand and the overall structure of the exhibition stand.

- According to CNCC, exhibitors should equip themselves with extinguishers under the standard of every 50 square meters should be equipped with not less than two extinguisher. Construction of double-deck or multiple-deck exhibition stand must be equipped with fire extinguishers that have passed annual inspection.
- All structural back walls of neighboring exhibition stands must be properly decorated.
- It is strictly prohibited for indoor exhibition stands to adopt totally enclosed type ceilings. Exhibition stand ceilings must not obstruct the fire-fighting facilities on the top of the exhibition hall. It must also be ensured that the ceiling shall have an open space of over 50% of its total area, so as to ensure the fire prevention safety of the exhibition stand.
- All construction institutions must no damage all facilities in the exhibition hall or alter its application nature and position. They are not allowed to drive nails, punch holes, paste adhesives, apply colorful paints or post advertisements within the exhibition hall, on exterior floor, or on wall surface.
- When each construction institution is constructing exhibition stand, it shall not set up obstructions in front of the fire-fighting facilities, electric equipment, emergency exits and audience passages, etc. inside the exhibition hall.
- No inflammable and explosive materials shall be used for construction of exhibition stand, and no paint spraying or paint coating shall be carried out inside the exhibition hall.
- When personnel of each construction institution are making mid-air operations, they shall use qualified and safe elevators and operation platform, construction personnel shall tie up safety belt. To protect personal safety, a safety zone shall be set up in its surrounding area, which shall be monitored by dedicated personnel, with conspicuous warning signs set up around the safety zone.
- After the exhibition starts, the construction institution must appoint site safety principal and dedicated personnel to stay on duty at the site, in order to facilitate problem handling when problems crop up.
- For exhibition stands that have safety hazards during construction period, the construction institution must make prompt rectification after receiving "Notice of Rectification", and feedback the rectification results to Show Management Office.
- Construction institutions shall complete the construction within the prescribed time and area, and take care of security work such as fire and burglary prevention. Construction institutions must appoint site principal at the construction site, whose registration and filing shall be done at the time of completing construction formalities.
- Processing tools such as electric saw, electric plane shall not be used for construction inside the exhibition hall, nor shall open fire operations such as electric welding and pneumatic welding be executed.
- The selection of construction materials for exhibition stand must comply with criteria issued by relevant national authoritative departments regarding material usage for temporary buildings, and be implemented in a rational way by taking into consideration the features of the exhibition; the selected materials must conform to national requirements on environment protection and fire-fighting.
- Exhibition stand structure shall not use thin load-bearing structural parts with its pipe wall thickness < 0.8mm, nor shall heavily rusted load-bearing structural parts be used.
- Please note all electrical installation and water link-up must be ordered from the Official Standfitting Contractor.
- Goods are not allowed to be stored outside the booth area, included aside entrances or windows of exhibition halls. It is the appointed contractor's responsibility for day-to-day removal of all rubbish, packing of waste materials from the exhibition venue. Failure to do so will be liable for service fees incurred in rubbish removal.
- Exhibitors are responsible for insurance which indemnifies the organizer from all claims caused by the exhibitors' on-site operatives working directly or indirectly.

## 2.2 Construction height

Exhibitors should construct their own walls to divide from neighboring booths, and should not use other's back walls.

Back sides of stands shall have to be painted in neutral white above a height of 2.5m by the holder of the stand involved, so as not to curtail the interests of the holders of neighbouring stands. but with NO company's identities such as company names, logos, etc on the backside of partition walls or booth structures over 2.5m and face to the neighboring booth. If not, the exceeding part of the structure should keep at least 1m away from the neighboring booth or the written agreement of the neighboring stand must be obtained. Exhibits are not subject to these restrictions.

3-dimensional display units, advertisement and signboards may not face an adjacent booth from within 3 meters. The back of the 3-dimensional display units, advertisement and signboards must be suitably covered and approved by the Organizers/Official Contractor.

## 2.3 Stand construction approval

The exhibitor's contractor is required to enclose one-inch color photo, two sets of construction drawings (plan view, design sketch, elevation, circuit diagram, structural drawing, texture map and sign the size), for approval by the relevant authorities. Please contact Beijing GLSACA EXHIBITION Co., Ltd. for the all application and pay the charge before Feb. 14, 2020

Only upon approval from all relevant authorities can the contractor work on site.



## 2.4 Fire prevention and Safety

### Responsibility

All Exhibitors must comply with and ensure that all their contractors, staff, agents and servant, etc. comply with the prevailing government fire protection law and the fire safety regulations and building codes of the Exhibition Hall Owner. Any person who encounter an outbreak of fire, however slight, should activate the fire alarm and subsequently endeavor to extinguish it or confine it be the use of the fire extinguishers and/or remove all items in that vicinity.

Written approval must be obtained from the Beijing Fire Safety Bureau for the following:

- Display and operation of any heater, barbecue, heat producing or open flame devices, candles, lanterns, torches, welding equipment or other smoke emitting materials as part of the exhibit.
- Display and operation of any electrical, mechanical, or chemical devices which may be deemed hazardous. If there is any question, if devices may be deemed hazardous, submit them to the appropriate controlling authorities for approval.
- All toxic and hazardous material, including flammable liquids, compressed gas or something like that must hide from the view the fire protection system, air conditioning, mechanical ventilation vents, fire safety equipment, fire hose reel/riser cabinets, fire alarm pull stations, house lighting fixtures and supervising systems.

Any behavior which could hamper the normal operation of the fire protection system and central supervising system, including the fire-alarm bell contact, the fire hydrant, fire extinguisher and fire escape is forbidden. Free movement in and access to the fire control aisles, emergency fire escape routes and emergency exits must be ensured.

### Stand construction and decorative materials

Material for booth decoration must comply with the safe standard and rule of the fire regulation. No inflammable, explosives, poison and corrosion shall be used for decoration. Decorative materials of any kind must comply at least with class B1. Wooden material must be coated with fireproof paint or other fireproof layer. No transformer shall be attached to any combustible material's surface.

### Hazardous Materials

Unless approved by the Organizer, the Exhibition Hall Owner and the relevant authorities in writing:

- No open fire or combustible gas is allowed to be used in the Centre.
- No explosive, petrol and highly flammable toxic or corrosive substance are allowed to be used in the hall. Radioactive substances shall not be brought into the Centre.
- No more than one (1) day's supply of any solid or liquid hazardous material shall be stored within the Leased Area or stands at any time, and the remainder should be stored in special containers and sealed in a location confirmed by the government departments, the Organizer and the Exhibition Hall Owner.
- Toxic wastes must be sealed in suitable containers with clear markings, and must be handled according to the relevant government rules governing waste disposal.

The following articles are forbidden to be exhibited in or brought into the Centre:

- arms, guns, swords, ammunition, explosives, inflammable materials, radioactive substances and any other dangerous goods.
- goods prohibited for import.
- goods infringing upon patent rights
- goods that may affect the normal operation of the Organizer and any item prohibited by the relevant government departments.

### Smoking

Smoking is prohibited in the hall.

### Balloons

The use of balloons filled with flammable gas is prohibited in the halls and exhibition grounds. Balloons may be brought into the exhibition hall only with the prior written approval of the Organizer and the Exhibition Hall Owner.

### Pyrotechnics

Fumes, exhaust gas and other gaseous irritants generated by the working exhibits must be piped and discharged through the hall's air filtration and exhaust system. This must be arranged through the Organizers, a quotation will be provided upon application.

### Pressure tanks

Exhibitors shall be responsible for the proper transportation and storage of all pressure tanks such as those containing helium, compressed air, argon, carbon dioxide etc. Pressure tanks improperly secured will be immediately removed from the Exhibition hall upon notice being given to exhibitors by the Organizer. All pressure vessels and equipment brought into the Centre must conform to all relevant safety standards and regulations. The safe pressure of the materials and tubes for pneumatic equipment shall be  $\geq 15\text{kg/cm}^2$ , and the pipe joint must be fixed by hoop instead of iron wires or any other materials.

### Painting

Large-scale painting is not permitted in the exhibition halls. However, small scale "touch-up" painting of the exhibits and stands is permitted during the Move-in Period with all necessary safety precautions in place. These precautions include:

- Painting in an area properly ventilated;
- Use of Non Toxic Paints;
- Covering all the floor within the Centre with dry paper or plastic film;
- No painting near the Centre's vertical structure ( i.e. walls);
- No washing of paint material within or surrounding the Centre.

### Spray guns, lacquers, paints containing solvents and cleaning agents/ detergents

It is prohibited to use open-fire, electric furnace or welding in the exhibition halls.

### Empties

The storage of empties of all kinds (e.g. packaging and packing material) within the stands or anywhere in the halls is prohibited. Empties must be taken without delay to the storage area for empties by the transport agents appointed for the exhibition grounds. The Organizer and the Exhibition Hall Owners shall be entitled to remove any empties stored in contravention of these regulations at the expense and the risk of the exhibitor concerned.

### Fire extinguisher

Construction of double-deck or multiple-deck exhibition stand must be equipped with fire extinguishers that have passed annual inspection.

### Overhead work

All the contractors shall have the helmet in the exhibition halls during the move-in and move-out period. To those who fail to wear the helmet, SNIIEC security guard of has the right to stop them entering the exhibition hall.

- Operators who are engaged in overhead work (height  $\geq 2\text{M}$ ) must wear safety helmets and safety belts, and carry out other necessary safety measures against injuries that might be caused by falling objects.
- Only qualified overhead operation tools may be used; unqualified ones are expressly prohibited. When passing tools or objects, throwing is forbidden. Methods such as hand-to-hand passing, or conveyance of tools or objects by bags, or lifting up and/or down with ropes, shall be adopted.
- Unqualified operators are forbidden to do overhead work, and it is also strictly forbidden to do overhead work after drinking alcohol.

## 3. During the fair of exhibition

### 3.1 High frequency and other radio equipment, wireless transmissions

Ensure that all the relevant local government authority license(s) and/or permit(s) are obtained and its stipulated regulations and conditions observed and abided with for the demonstration and/or use of electronics, radio and/or satellite transmitting equipment.

### 3.2 Cranes, forklifts, empties

Exhibitors are not permitted to use their own cranes and forklifts on the exhibition grounds. Only equipment of the accredited shipping agents permitted on site may be operated. The forwarding agents have sole handling rights in the exhibition grounds, i.e. carriage of exhibits, stand structures, etc., to the stand, including provision of any auxiliary equipment required, as well as customs clearance for temporary or permanent importation. The Organizer is not liable for any risks that may arise from the work of the forwarding agents. The storage of empties of all kinds on the stand is prohibited. Empties must be transported without delay to the storage area for empties by the transport agents appointed for the exhibition grounds.

Form  
**A1**

**Exhibitor badges**  
Compulsory for all Exhibitors

Kindly complete and return by: 14 Feb. 2020

 <p>China World Trade Center Co., Ltd. Ms. Xue Wu Phone: +86(0)10-6535 3853 Fax: +86(0)10-6505 3260 e-Mail: wuxue@cwtc.com</p>
---

Company name
Address
Postal Code/City/Country
Contact person
Phone
Fax
e-Mail



**CHINA MED 2020**  
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CNCC, Beijing

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----------------

- Exhibitor's badge will be supplied by the Organizer only to exhibitors.
- Exhibitor's badges are to be collected at the Exhibitors Registration Counter on-site from the first move-in day.
- Please register all personnel from your company and associated companies who will be manning the exhibition stand.
- Free Exhibitor's badge will be issued based on the booth size:
  - 5 badges for every subsequent 9 sqm;
  - Up to a maximum of 40 badges per exhibitor.
- Exhibitor can get VIP badges in advance for special invitations. Please ask Staffs for VIP information collection form, fill in it and send to chinamed@cwtc.com.

# A2

Kindly complete and return by: 14 Feb. 2020



China World Trade Center Co., Ltd.  
 Mr. Qiukun Wang  
 Phone: +86(0)10-6535 8508 Fax: +86(0)10-6505 3260  
 e-Mail: wangqiukun@cwtc.com

\_\_\_\_\_  
Company name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Postal Code/City/Country

\_\_\_\_\_  
Contact person

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
e-Mail



**CHINA MED 2020**  
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 CNCC, Beijing

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As a response to the call of CMC's Health Department, and in order to establish a communication platform between exhibitor and target users, the China Med committee plans to host "Exhibitor-user Meeting" during China Med 2020. This event would be included in the general promotion plan as the spotlight of China Med 2020.

	Service fee (Half day)	Exhibition area ( m <sup>2</sup> )	Supporting equipment	Alternative time
Option A	¥ 10350	135/153	A 5000 lumens projector, a 100 inches screen and two wired microphones.	2020.3.20-22
Option B	¥ 19550	207/306	Two 5000 lumens projectors, two 150 inches screen and two wired microphones.	2020.3.20-22
Option C	¥ 28750	450	Two 7500 lumens projector, two 200 inches screen and two wired microphones.	2020.3.22

Exhibitor Choose \_\_\_\_\_ Option

# A3

Kindly complete and return by: 14 Feb. 2020



China World Trade Center Co., Ltd.  
 Ms. Xue Wu  
 Phone: +86(0)10-6535 3853 Fax: +86(0)10-6505 3260  
 e-Mail: wuxue@cwtc.com

\_\_\_\_\_  
Company name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Postal Code/City/Country

\_\_\_\_\_  
Contact person

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
e-Mail



**CHINA MED 2020**  
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All exhibitors are required to complete the form below according to the regulation of local police station.

No.	Name	Gender	Passport No.	Address	Company Name	Booth No.	Mobile

The above information is stored as Excel spreadsheet form.

# B1

Compulsory for all Exhibitors

Kindly complete and return by: 14 Feb. 2020



Beijing GISACA EXHIBITION Co., Ltd.  
1405 Chong Wen Men Wai Street.  
Chong Wen Men District  
Beijing 100062, P.R. China

Company name

Address

Postal Code/City/Country

Contact person

Phone

Fax

e-Mail



CHINA MED 2020  
20 - 22 March 2020  
CNCC, Beijing

Hall/Stand-No.

Contact: Ms. Nico  
Phone: +86(0)10-8479 0199 ext.103  
Fax: +86(0)10-8479 4020  
e-mail: gisaca@gisaca.com.cn

Please complete and return the below information by ticking the appropriate box together only with the respective order forms.

YES	NO	Services	Remark
<input type="checkbox"/>	<input type="checkbox"/>	From B2 Shell scheme	Compulsory for Shell Scheme Exhibitors
<input type="checkbox"/>	<input type="checkbox"/>	Form B3 Special design stand construction	Compulsory for Raw Space Exhibitors
<input type="checkbox"/>	<input type="checkbox"/>	Form B4 Stand layout plan	Compulsory for all Exhibitors
<input type="checkbox"/>	<input type="checkbox"/>	Form B5 Electrical installations for lighting	Compulsory for Raw Space Exhibitors
<input type="checkbox"/>	<input type="checkbox"/>	Form B6 Electrical installations for machinery/equipment	
<input type="checkbox"/>	<input type="checkbox"/>	Form B7 Furniture & Stand lighting	!Only for exhibitors, who are constructing their booths by the official stand-fitting contractor!
<input type="checkbox"/>	<input type="checkbox"/>	Form B8 Water, Compressed air	
<input type="checkbox"/>	<input type="checkbox"/>	Form B9 Labour, Stand cleaning	
<input type="checkbox"/>	<input type="checkbox"/>	Form B10 Audio-visual equipment	

**Note:**

- If you require any of the above services, please fax this Form together with the respective Order Form(s) to the relevant forms recipients. However, if none of the above services is required, please fax only this form together with other compulsory forms.
- Orders will only be processed upon receipt of full payment. Please send in your orders before the stipulated deadline to ensure availability. Please note that there is a 30-50 % surcharge on late orders and site orders, subject to availability. Exhibitors confirming their participation in the exhibition after the expiry of the deadline must treat these dates as "IMMEDIATE".
- The relevant forms recipients will send you a confirmation note / an invoice upon receipt of your order. Please contact us if you do not hear from us within two weeks.
- Cancellation of orders on-site will not be entertained and the full price shall apply.
- All items offered are on a rental basis, inclusive of delivery, installation, standby, maintenance and removal.
- Exhibitors will be liable for the items ordered upon delivery until return.

# B2

**Compulsory for Shell Scheme Exhibitors**

A surcharge of 30 % will be applied for orders which arrive after the deadline

Kindly complete and return by: 14 Feb. 2020



Beijing GISACA EXHIBITION Co., Ltd.  
1405 Chong Wen Men Wai Street.  
Chong Wen Men District  
Beijing 100062, P.R. China

Company name \_\_\_\_\_

Address \_\_\_\_\_

Postal Code/City/Country \_\_\_\_\_

Contact person \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

e-Mail \_\_\_\_\_



CHINA MED 2020  
20 - 22 March 2020  
CNCC, Beijing

Hall/Stand-No. \_\_\_\_\_

Contact: Ms. Nico  
Phone: +86(0)10-8479 0199 ext.103  
Fax: +86(0)10-8479 4020  
e-mail: gisaca@gisaca.com.cn

**A: Floor covering**

Covering the entire floor area of the booth with grey needle punch carpet.  
Additional rental cost to change the carpet colour as per available colours are RMB 25.- per sqm .

Yes, we wish to change the color of our carpet to: \_\_\_\_\_.

**B: Fascia name**

- Each open aisle on your stand will have one set of company name in English & Chinese on the fascia board for each principal exhibitor and co-exhibitor (line-height 10 cm).

Chinese Characters (Maximum 15 Characters):

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

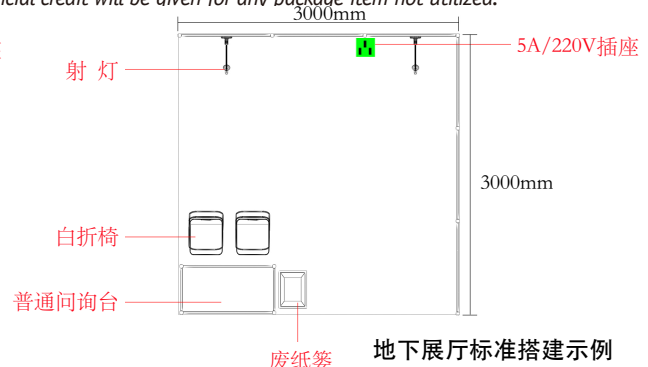
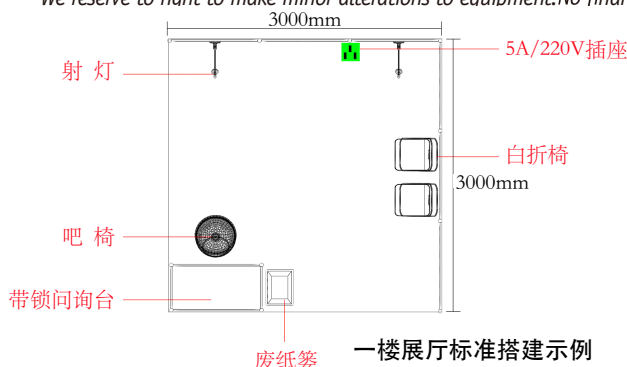
English Lettering (Maximum 30 Letters):

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**C: Equipment\***

Area in square meters	9	18	27	36	45
White folding chair, No.A-19	2	4	6	8	10
Barstool, No. A-22 (For booths of Hall 1-4 only)	1	2	3	4	5
Information desk with lock	1	2	3	4	5
Spotlights, 100 W, No. A-34	1 spotlight per 4m <sup>2</sup> of stand space				
5A/220V Socket, 500W, No. A-32	1	2	3	4	5
Waste paper baskets, No. A-28	1	1	2	2	2

\* We reserve to right to make minor alterations to equipment.No financial credit will be given for any package item not utilized.



Form  
**B3**

**Special design stand construction**

**Compulsory for Raw Space Exhibitors**

A surcharge of 30 % will be applied for orders which arrive after the deadline

Kindly complete and return by: 14 Feb. 2020



Beijing GISACA EXHIBITION Co., Ltd.  
1405 Chong Wen Men Wai Street.  
Chong Wen Men District  
Beijing 100062, P.R. China

Company name \_\_\_\_\_  
Address \_\_\_\_\_  
Postal Code/City/Country \_\_\_\_\_  
Contact person \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
e-Mail \_\_\_\_\_



CHINA MED 2020  
20 - 22 March 2020  
CNCC, Beijing

Hall/Stand-No. \_\_\_\_\_

Contact: Ms. Nico  
Phone: +86(0)10-8479 0199 ext.103  
Fax: +86(0)10-8479 4020  
e-mail: gisaca@gisaca.com.cn

- Files of construction application: (send separately)

- 1) Exhibitor's should fill in the content (2 sets) -Letter of authorization for raw space construction and exhibitor's Guarantee of safety responsibility shall be signed and affixed with seal.
- 2) Contractor's should fill in the content (2 sets) -The signed and sealed Construction Security Responsibility Guarantee, Exhibitor's Registration Notice, the Construction Application Form, official administrative regulations should be signed and sealed.
- 3) 2sets of construction drawings, incl: effect drawing、 Planar grid diagram、 Elevation grid diagram、 Texture mapping、 Structure chart、 circuit diagram;  
*It is prohibited to build the double-decker booth in the exhibition hall.*
- 4) 2 sets copy of the company license and electrician license of the constructor (with the company seal on it)
- 5) One inch color photo of the constructors.

Please contact Beijing GLSACA Exhibition Co.Ltd.for the all application and pay the charge Before 14 Februray,2020,late orders are subject to availability and a 30% surcharge.there is Additional 50% urgent surcharge on-site.

*On the side of the stand facing the audience passage, the enclosed area shall not exceed 50%. coating, putty powder, mortar and other decoration materials are used in this exhibition, Only small area of the patch within the local range is allowed to repair the seam, and large areas of polishing and brushing is prohibited.*

Number	Item	Units	Unit price (RMB)	Count	Total (RMB)
1	Hall Management Fee	m <sup>2</sup>	29.00		
2	Contractor Badges	a piece of paper	43.00		
3	Construction Guarantee Deposit	0 m <sup>2</sup> < Booth area ≤ 100 m <sup>2</sup>	20000.00		
		100 m <sup>2</sup> < Booth area ≤ 200 m <sup>2</sup>	40000.00		
		200 m <sup>2</sup> < Booth area ≤ 300 m <sup>2</sup>	60000.00		
		300 m <sup>2</sup> < Booth area ≤ 400 m <sup>2</sup>	80000.00		
		For other booth area please account according to the above equation .			
4	Pass Card for Trucks	car/badges/once(limit 2 hours)	72.00		
					Total: _____



Form  
**B4**

**Stand layout plan**  
Compulsory for all Exhibitors

Kindly complete and return by: 14 Feb. 2020



**北京鑫赛克展示服务有限公司**  
BEIJING GISACA EXHIBITION CO.,LTD

*Beijing GISACA EXHIBITION Co., Ltd.  
1405 Chong Wen Men Wai Street.  
Chong Wen Men District  
Beijing 100062, P.R. China*

\_\_\_\_\_  
*Company name*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Postal Code/City/Country*

\_\_\_\_\_  
*Contact person*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*Fax*

\_\_\_\_\_  
*e-Mail*



**CHINA MED 2020**  
**20 - 22 March 2020**  
CNCC, Beijing

*Hall/Stand-No.*

*Contact: Ms. Nico  
Phone: +86(0)10-8479 0199 ext.103  
Fax: +86(0)10-8479 4020  
e-mail: gisaca@gisaca.com.cn*

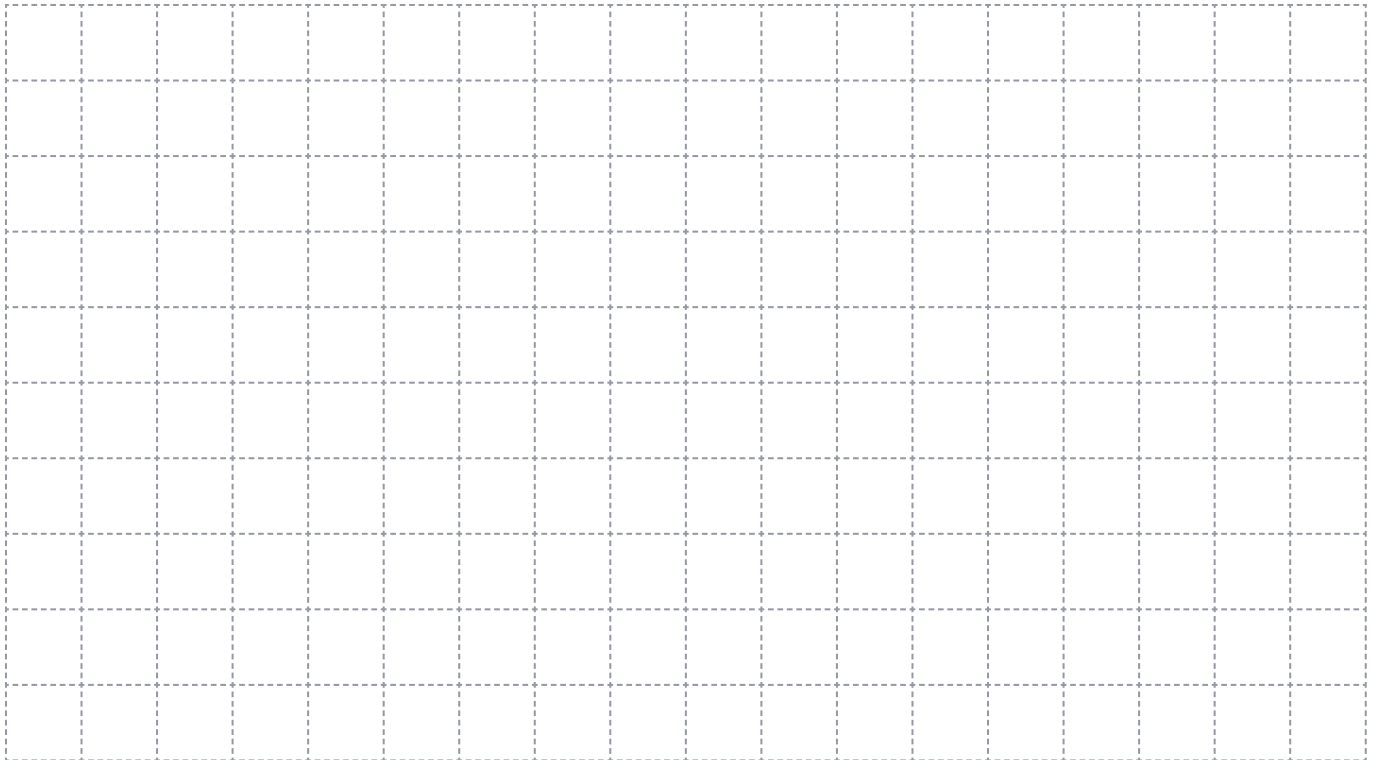
Please indicate the location of your utilities, such as power points, spotlights, air compressor, water / drainage points, telephone/fax connection points on the below plan or sketch on a separate drawing.

Exhibitors are strongly advised to provide this information since it will be used to make the required installation in the correct locations before your arrival.

If the exhibitor fails to submit a sketch of his stand indicating the positioning of the equipment mentioned above, it will be the official stand-fitting contractor's right to allocate the equipment.

Scale 1:50 or 1:100

Back of Stand



Front of Stand

Company stamp, signature

Date

Form  
**B5**

**Electrical installations  
for lighting**

**Compulsory for Raw Space Exhibitors**

A surcharge of 50 % will be applied for orders which arrive after the deadline

Kindly complete and return by: 14 Feb. 2020



Beijing GISACA EXHIBITION Co., Ltd.  
1405 Chong Wen Men Wai Street.  
Chong Wen Men District  
Beijing 100062, P.R. China

Company name \_\_\_\_\_  
Address \_\_\_\_\_  
Postal Code/City/Country \_\_\_\_\_  
Contact person \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
e-Mail \_\_\_\_\_



**CHINA MED 2020**  
**20 - 22 March 2020**  
CNCC, Beijing

Hall/Stand-No.

Contact: Ms. Nico  
Phone: +86(0)10-8479 0199 ext.103  
Fax: +86(0)10-8479 4020  
e-mail: gisaca@gisaca.com.cn

Lighting current: AC, 220 Volt, 50 Hz

Power current: Three-phase five-wire system, 380 Volt

It should be separate for apply lighting and machine, if mix apply, we will penalty.

For the security reason, the connection of water\power\compress air from main switch is installed by the official stand-fitting contractor or the exhibition hall. The exhibitor is responsible for the connection to their machine and equipment.

Electric main supply, 220/380 V, including power consumption, excluding machine connection.

No.	Quantity	Unit	Unit price in RMB	Sum RMB
B501	Single Phase Power Point, 220V, 15A	Each	2,002.00	
B502	Triple Phase Power Supply, 380V, 15A	Each	3,432.00	
B503	Triple Phase Power Supply, 380V, 30A	Each	5,434.00	
B504	Triple Phase Power Supply, 380V, 60A	Each	8,866.00	
B505	Triple Phase Power Supply, 380V, 100A	Each	12,298.00	
			Subtotal	

- The Exhibitor assumes liability for the materials once it is delivered until it is returned.
- As stock is limited, late orders cannot be assured.
- All items are on a rental basis, inclusive of inspection and approval fees, installation and standby maintenance.
- Each supply line is for one piece of equipment/exhibit only - no interconnection, multi-way adaptor, tee-off or splitting is allowed, to avoid damage or injury; failing which, the Organizers reserve the right to terminate the operation & demonstration of the working exhibits.
- Please contact the official stand-fitting contractor for a quotation of any other electrical requirements.
- All orders will only be delivered upon receipt of full payment.
- **LED large Screen declaration lighting electricity.**
- The rates quoted in the forms are applicable for the supplies from 20<sup>th</sup> March to 22<sup>nd</sup> March 2020 , any earlier or extended usage needs to be applied together with the orders, and exhibitors need to cover the additional consumption fee according to the request.
- For safety reasons, electricity supply will be switched off 30 minutes after the Exhibition closes each day.

Company stamp, signature

Date

Form  
**B6**

**Electrical installations  
for machinery/equipment**

A surcharge of 50 % will be applied for orders  
which arrive after the deadline

Kindly complete and return by: 14 Feb. 2020



Beijing GISACA EXHIBITION Co., Ltd.  
1405 Chong Wen Men Wai Street.  
Chong Wen Men District  
Beijing 100062, P.R. China

Company name \_\_\_\_\_  
Address \_\_\_\_\_  
Postal Code/City/Country \_\_\_\_\_  
Contact person \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
e-Mail \_\_\_\_\_



**CHINA MED 2020**  
**20 - 22 March 2020**  
CNCC, Beijing

Hall/Stand-No.

Contact: Ms. Nico  
Phone: +86(0)10-8479 0199 ext.103  
Fax: +86(0)10-8479 4020  
e-mail: gisaca@gisaca.com.cn

Lighting current: AC, 220 Volt, 50 Hz

Power current: Three-phase five-wire system, 380 Volt

It should be separate for apply lighting and machine, if mix apply, we will penalty.

For the security reason, the connection of water\power\compress air from main switch is installed by the official stand-fitting contractor or the exhibition hall. The exhibitor is responsible for the connection to their machine and equipment.

Electric main supply, 220/380 V, including power consumption, excluding machine connection.

No.	Quantity	Unit	Unit price in RMB	Sum RMB
B501a		Single Phase Power Point, 220V, 15A	Each	1,144.00
B502a		Triple Phase Power Supply, 380V, 15A	Each	2,145.00
B503a		Triple Phase Power Supply, 380V, 30A	Each	4,290.00
B504a		Triple Phase Power Supply, 380V, 60A	Each	6,721.00
B505a		Triple Phase Power Supply, 380V, 100A	Each	10,010.00
<b>Temporary Connection (including consumption)</b>				
B506a		Temporary Connection during build up (220V/15A)	Each	429.00
B507a		Temporary Connection during build up (380V/15A)	Each	715.00
B508a		Temporary Connection during build up (380V/30A)	Each	1,144.00
B509a		Temporary Connection during build up (380V/60A)	Each	1,430.00
B510a		Temporary Connection during build up (380V/100A)	Each	2,145.00
				Subtotal

- The Exhibitor assumes liability for the materials once it is delivered until it is returned.
- As stock is limited, late orders cannot be assured.
- All items are on a rental basis, inclusive of inspection and approval fees, installation and standby maintenance.
- Each supply line is for one piece of equipment/exhibit only - no interconnection, multi-way adaptor, tee-off or splitting is allowed, to avoid damage or injury; failing which, the Organizers reserve the right to terminate the operation & demonstration of the working exhibits.
- Please contact the official stand-fitting contractor for a quotation of any other electrical requirements.
- All orders will only be delivered upon receipt of full payment.
- **The power consumption of the equipment is limited to the exhibitor's display of the equipment.**
- The rates quoted in the forms are applicable for the supplies from 20<sup>th</sup> March to 22<sup>nd</sup> March 2020, any earlier or extended usage needs to be applied together with the orders, and exhibitors need to cover the additional consumption fee according to the request.
- For safety reasons, electricity supply will be switched off 30 minutes after the Exhibition closes each day.

Company stamp, signature

Date

Form

# B7

Furniture,  
Stand Lighting

A surcharge of 30 % will be applied for orders  
which arrive after the deadline

Kindly complete and return by: 14 Feb. 2020



Beijing GISACA EXHIBITION Co., Ltd.  
1405 Chong Wen Men Wai Street.  
Chong Wen Men District  
Beijing 100062, P.R. China



CHINA MED 2020  
20 - 22 March 2020  
CNCC, Beijing

Company name \_\_\_\_\_  
Address \_\_\_\_\_  
Postal Code/City/Country \_\_\_\_\_  
Contact person \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
e-Mail \_\_\_\_\_

Hall/Stand-No.

Contact: Ms. Nico  
Phone: +86(0)10-8479 0199 ext.106  
Fax: +86(0)10-8479 4020  
e-mail: gisaca@gisaca.com.cn

No.	Quantity	Rental price in RMB	No.	Quantity	Rental price in RMB
A-1	System wall panel, white, 50x250 cm H	200	A-23	Heterotype bar stool	100
A-2	System wall panel, white, 100x250 cm H	260	A-24	Black leather chair	60
A-3	Lockable door, 95x200 cm H	280	A-25	Swivel typist chair	150
A-4	Shelf, 100x30 cm, flat, L x W	45	A-26	One-seat Sofa	350
A-5	Shelf, 100x30 cm, slope, L x W	50	A-27	Two-seat Sofa	500
A-6	Information counter, 50/100/H 76 cm	220	A-28	Wastepaper basket (standard)	15
A-7	Lockable counter, 50/100/H 76 cm	260	A-29	Literature Rack	90
A-8	High display cube, 50/50/H 75 cm	180	A-30	Coat rack	80
A-8.1	Low display cube, 50/50/H 50 cm	180	A-31	Chain post	60
A-9	Low glass showcase, 50/100/H 100 cm	300	A-32	Power socket, 5A/220V, standard	80
A-10	High glass Showcase, 50/100/H 250 cm	550	A-33	Fluorescent cube, 40W	45
A-11	Glass round table, Φ 80 cm, H 75 cm	90	A-34	Spotlight, 100W, standard	90
A-12	Round table, white, Φ 80 cm, H 75 cm	90	A-34.1	Longarm spotlight, 100W	90
A-13	Wooden round table, Φ 80 cm, H 75 cm	90	A-35	Jewelry lamp, 50W	60
A-14	Square table, white, 60/60/H 75 cm	150	A-36	Halogen lamp 1), 150W	260
A-17	Single tea table	200	A-37	Halogen lamp 2), 150W	260
A-18	Double tea table	300	A-38	One-door refrigerator without socket (45 litre)	300
A-19	Folding chair, white (standard)	30	A-39	Two-door refrigerator without socket (90 litre)	500
A-20	Aluminum chair	60	A-40	Water dispenser	200
A-21	S-shaped bar stool	70	A-41	Coffee pot	260
A-22	Bar stool, white (standard)	80			

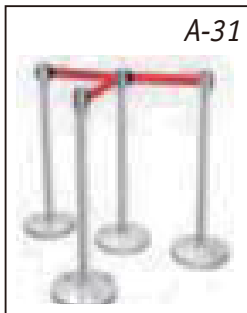
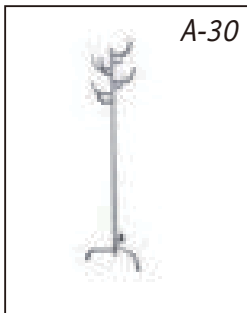
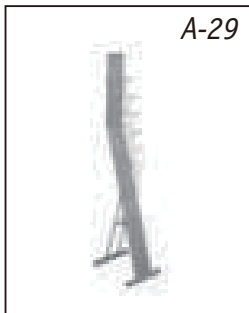
Subtotal \_\_\_\_\_

- The Exhibitor assumes liability for the materials once it is delivered until it is returned.
- As stock is limited, late orders cannot be assured.
- All items are on a rental basis, inclusive of inspection and approval fees, installation, power consumption and standby maintenance.
- Each supply line is for one piece of equipment/exhibit only - no interconnection, multi-way adaptor, tee-off or splitting is allowed, to avoid damage or injury; failing which, the Organizers reserve the right to terminate the operation & demonstration of the working exhibits.
- Please contact the official stand-fitting contractor for a quotation of any other electrical requirements.
- All orders will only be delivered upon receipt of full payment.
- For safety reasons, electricity supply will be switched off 30 minutes after the Exhibition closes each day.

Company stamp, signature

Date





Form  
**B8**

**Water, Compressed air**

A surcharge of 50 % will be applied for orders which arrive **after the deadline**

Kindly complete and return by: **14 Feb. 2020**



**Beijing GISACA EXHIBITION Co., Ltd.**  
1405 Chong Wen Men Wai Street.  
Chong Wen Men District  
Beijing 100062, P.R. China

\_\_\_\_\_  
Company name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Postal Code/City/Country

\_\_\_\_\_  
Contact person

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
e-Mail



**CHINA MED 2020**  
**20 - 22 March 2020**  
CNCC, Beijing

Hall/Stand-No.

**Contact: Ms. Nico**  
Phone: +86(0)10-8479 0199 ext.103  
Fax: +86(0)10-8479 4020  
e-mail: gisaca@gisaca.com.cn

Direct discharge of waste water (such as machine water) within the exhibition is prohibited. Participants are required to prepare self-contained water circulation devices, otherwise, no water circulation devices are available.

For the security reason, the connection of water\power\compress air from main switch is installed by the official stand-fitting contractor or the exhibition hall. The exhibitor is responsible for the connection to their machine and equipment.

**Please supply us with (an installation plan is appended):**

No.	Quantity	Water	Unit	Unit price in RMB	Sum RMB
<b>WATER SUPPLY AND DRAINAGE FOR KITCHEN (incl. consumption):</b>					
B801		Water supply /discharge complete excluding sink	Each	1,430.00	
No.	Quantity	Compressed air	Unit	Unit price in RMB	Sum RMB
B808		Less than or equal 0.6 m <sup>3</sup> /min, 6-8kgf/cm <sup>2</sup>	Each	2,288.00	

- Water supply pressure is approximately 4 kgs/cm<sup>2</sup>.
- Pressure reducers, connectors or joints are to be provided by exhibitors or their own contractors.
- All orders will only be delivered upon receipt of full payment.
- The rates quoted in the forms are applicable for the supplies from **20<sup>th</sup> March to 22<sup>nd</sup> March 2020**, any earlier or extended usage needs to be applied together with the orders, and exhibitors need to cover the additional consumption fee according to the request.



# B9

## Labour, stand cleaning

A surcharge of 30 % will be applied for orders  
which arrive *after the deadline*

Kindly complete and return by: **14 Feb. 2020**



**Beijing GISACA EXHIBITION Co., Ltd.**  
1405 Chong Wen Men Wai Street.  
Chong Wen Men District  
Beijing 100062, P.R. China

Company name

Address

Postal Code/City/Country

Contact person

Phone

Fax

e-Mail



**CHINA MED 2020**  
**20 - 22 March 2020**  
CNCC, Beijing

Hall/Stand-No.

Contact: **Ms. Nico**  
Phone: +86(0)10-8479 0199 ext.103  
Fax: +86(0)10-8479 4020  
e-mail: gisaca@gisaca.com.cn

No.	Unit price in RMB	No. of people	Dates from/to	Amount (RMB)	Specific skills that are required
B1001	Craftsman, per day	230.00			
B1002	General labor, per day	130.00			
B1003	Stand cleaning, per sqm	on request			With vacuum cleaners and for show period clearing of wastebaskets.
<b>Subtotal (RMB)</b>					

Collection & disposal of waste materials/ samples created by the working / demonstration of exhibits: quotation upon request -please describe waste materials type, weight, volume, size.

Form

# B 10

## Audio-visual equipment

*A surcharge of 30 % will be applied for orders which arrive **after the deadline***

Kindly complete and return by: **14 Feb. 2020**



**Beijing GISACA EXHIBITION Co., Ltd.**  
 1405 Chong Wen Men Wai Street.  
 Chong Wen Men District  
 Beijing 100062, P.R. China

\_\_\_\_\_  
Company name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Postal Code/City/Country

\_\_\_\_\_  
Contact person

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
e-Mail



**CHINA MED 2020**  
**20 - 22 March 2020**  
 CNCC, Beijing

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**Contact: Ms. Nico**  
 Phone: +86(0)10-8479 0199 ext.103  
 Fax: +86(0)10-8479 4020  
 e-mail: gisaca@gisaca.com.cn

Please supply us with (an installation plan is appended):

No.	Quantity	Unit	Unit price in RMB	Sum RMB
B1101	42" Plasma	Each	2,500.00	
B1102	Printer, Color, Ink Jet, A4	Each	1,500.00	
B1103	Printer, Black Ink, Laser Jet, A4	Each	1,020.00	
B1104	Monitor, 17" SVGA Color	Each	560.00	
B1105	Monitor, 19" SVGA Color	Each	1,120.00	
<b>Subtotal</b>				_____

All are on a rental basis, inclusive of delivery, installation, standby maintenance and removal.  
 As stock is limited, late orders cannot be assured.  
 All orders will only be processed upon receipt of full payment.

**Important: After the exhibitor takes possession of the rented equipment he assumes liability until the equipment is returned.**

Kindly complete and return by: **5 Mar. 2020**

Please return to Official Housing Agency:  
**ZhongPeng Zhanyi International M.I.C.E.(Beijing) Co., Ltd.**

**Attn: Mr.jack zhang Tel:(86) 10 82207056**  
**E-mail: zhangqing@zp-expo.com**

**Accommodation**

	Hotel Name	Stars	Distance Hotel - CNCC	Special discounted room rates for Exhibitors & Visitors
1	Intercontinental Beijing Beichen	★★★★★	Nearby CNCC	Deluxe Room RMB1280 room/night with 1 person's Buffet Breakfast and free Internet.
2	CNCC Grand Hotel	★★★★	Nearby CNCC	Superior Room RMB980 room/night with 2 person's Buffet Breakfast and free Internet.
3	Best Western OL Stadium Hotel Beijing	★★★★	About 1km	Business Room RMB680 room/night with 2 person's Buffet Breakfast and free Internet.
4	Foreign Experts Building	★★★	About 1.5km	Warm Suite RMB598 room/night with 2 person's Buffet Breakfast and free Internet.
5	Grand Hotel Yuanshan	★★★	About 1km	Standard Room RMB550 room/night with 2 person's Buffet Breakfast and free Internet.

The hotel room rates above include service charge and tax.

**Hotel Booking Form**

<b>Company Name</b>				<b>Contact person</b>	
<b>E-mail</b>		<b>Tel</b>		<b>Mobile</b>	
<b>Guest Name</b>	<b>Hotel Choice</b>			<b>Date</b>	
	<b>1st Preference</b>	<b>2nd Preference</b>	<b>Room Type</b>	<b>Check-in</b>	<b>Check-out</b>

King-size bed Room       Twin-bed Room

**NOTICE:**

- Hotel Cancellation Policy: For any cancellation of reservation, a written notice must be received at 72 hours prior to scheduled arrival. In the event that the notification is not received according to the time frame stated, a penalty to one-night room charge will be levied on the credit card.
- In order to confirm your reservation, please in March 15, 2018 before your credit card information to guarantee your booking

American Express       Master       Visa

Credit Card No. \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Name as on Card: \_\_\_\_\_ Signature: \_\_\_\_\_

**Authorized Signature & Company Chop**

**Name (Please Print)**

**Signature Date**